

# VIETNAM Ceramics 2020

30 September – 1 October 2020 | I.C.E Hanoi | Hanoi



Form 07A : **Space Only**

Deadline for submission: **August 31, 2020**

## Space Only Exhibitors

This form is applicable to exhibitors who have contracted for Space Only and will be engaging their own stand fitting contractor or are building their own stands.

### **Space Only does NOT include:**

*Carpet*

*Partitions*

*Electricity for lighting*

*Electricity for machines/the exhibits*

*Furniture*

*Stand cleaning & trash removal*

## Space Only Requirements

Exhibitors must comply with the following procedures & requirements. The organisers hold the rights to deny their hall entry or halt the construction on the ground of failure to comply with the Rules & Regulations. As a Space Only, you are required to provide the following information:

1. Full details of your stand contractor/builder in English by filling the below form.
2. Stand design (dimensions & perspective view) for approval. Please email to: **ops@aesexhibitions.com**
3. If stand design are revised or redesigned after approval, the exhibitors **MUST** submit the revised or redesigned stand design to reapprove.

Followings are the requirements for stand fitting contractor/builder in order for them to work at the show.

## Stand Fitting Contractor/Builder Requirements

1. **All outside stand contractors** are required to deposit **the performance bond for booth construction at 10 USD per SQM**. By only a bank transfer, the deposit must be paid down to **CESCO** before entering the hall.

*In case of no damage, the deposit will be refunded in full to the stand contractor within 15 days after the show.*

2. All workers are required to attach a contractor's badges, collected at the loading gate.

**The detail of Stand Contractor, in English:**

Stand Contractor:

Address:

Person in charge:

Tel:

Fax:

E-mail:

Mobile Phone No:

***Authorized by: (Please use block capitals)***

Stand No. : \_\_\_\_\_

Name : \_\_\_\_\_

Position : \_\_\_\_\_

Company : \_\_\_\_\_

Tel : \_\_\_\_\_ E-mail : \_\_\_\_\_

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Return this form to:  
**Asian Exhibition Services Ltd** E-mail: [ops@aesexhibitions.com](mailto:ops@aesexhibitions.com)